



Reg. 7 Checklist for Expedited Placement – Outgoing From Florida to another state

Qualifications for Reg. 7 (Parent or Relative Placements Only*) – check one:

1. Parent 2. Step-parent 3. Grandparent 4. Adult Aunt/Uncle
 5. Adult brother & sister (includes half siblings)

(*no great aunts, great uncles, great grandparents, cousins, in-laws, step anything other than parents)

Expedited court order must have expressed findings that:

- Child meets relative criteria above (relative name/relationship must be in priority order)
AND
 Unexpected dependency (see Regulation 7 for explanation) **OR**
 Child is currently in an emergency placement **OR**
 Court finds that any child in the sibling group sought to be placed has a substantial relationship with the resource **OR**
 Child sought to be placed is four years of age or younger (includes older siblings sought to be placed with the same resource).

Packet Requirements (1 copy)

- Community Based Care **Expedited** Transmittal (form CF 793)
 100A – 1 copy (**1 typed set for each child**)
 Completed Form 101 for each child
 Expedited Order of Compliance with expressed findings
 Received in Central ICPC office within 3 business days of Judge’s signature
 Request for provisional approval/denial (if desired)
 Cover letter
 Identifies resource and relationship to child (must include SS number & date of birth)
 Explains substantial amount of time if not explained in priority court order
 If contract agency, must have at the beginning of the letter “This request for child welfare services is being made pursuant to our contract with the Florida Department of Children and Families”.
 Request for monthly supervision
 Current Social Summary on child (PDS, JRSSR or CBHA) must be signed/dated within 6 months
 Current court order (dated within 6 months) shows legal status and placement of child and signed by judge (NOTE: If the review is signed by a General Magistrate, it MUST have a Judge’s signature affixed to the order.)
 Statement of Case Manager/Potential Placement/Party under Regulation 7 (must be signed/dated)
 (Can be a separate form/affidavit OR the findings listed in Reg. 7 (7) must be in the most current court order)
 Financial/Medical Plan (form CF 791)
 Proof of IV-E eligibility (attach copy of signed CF-ES 2629, Notice of Case Action form)
 (If Title IV-E documentation is unavailable, it must be addressed in cover letter.)
 Proof of paternity (if study is on father or paternal relatives)
 Birth certificate
 Case plan (must be signed/dated – if it’s not available this must be addressed on the cover letter)

Additional information that will be required before placement may be made (1 copy):

- Medical records Social security card
 Psychological evaluation on child School reports