

SM 20: Interim Child Information

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Change History

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1.1. Introduction

The Interim Child Information topic provides the functionality to view and update essential data elements that were not captured elsewhere for Release 1. Many of these elements are used for federal reporting and will eventually be captured in modules that will be developed as part of R2a and R2b. During the time period between R1 and R2a/R2b, this page will serve as an interim solution for capturing and displaying these data elements. In R2a, the SM07a Education module will be implemented to capture school information, thereby freezing the fields currently captured on the Interim Child Information page. The Eligibility, Legal and Adoption modules will be implemented in R2b. With the implementation of R2b, the following changes will be made to the Interim Child Information page: the Eligibility group box will remain enabled until such time that the Eligibility page has been implemented across all CBCs; the School Information group box was disabled with the implementation of the Education module in Release 2a; the Legal Status group box will remain enabled, but the Insert button will be removed, as to not allow for the addition of legal statuses; the TPR Dates group box will become disabled and view-only; the Permanency Goal group box will remain enabled, but the Insert button will be removed, as to not allow for the addition of permanency goals; the Review group box will become disabled and view-only; the Adoption tab will become disabled and view-only in its entirety. The remaining information captured in this topic paper covers the Interim Child Information page functionality, as it will function in Release 2b.



1.2. Pages

1.2.1. Page – Interim Child Information

The screenshot shows a web browser window titled "Interim Child Information - Microsoft Internet Explorer". The page header includes the "Florida Safe Families Network" logo and navigation links for "Hand Book", "Print", "Audit", "Spell Check", and "Help". The main content area is divided into tabs: "Basic", "Legal", and "Adoption Factors". The "Basic" tab is active, showing an "Eligibility" section with a table of records. Below this is a "School Information" section with input fields for "School Name" and "School District". At the bottom right of the form are "Save" and "Close" buttons. The browser status bar at the bottom shows "Done" and "Trusted sites".

Eligibility type	Begin Date	End Date	Redetermination Frequency	
Medicaid Eligible	11/01/2007	08/12/2008	90 Days	Delete
Title IVE Eligible/Reimbursable	10/04/2007	00/00/0000		Delete
TANF In Home Services Eligible	05/16/2007	10/03/2007		Delete

School Information

School Name: SWIMMING PEN CREEK ELEMEN

School District: [Dropdown]

1.2.1.1. Page Overview

Navigation

The Interim Child Information page is accessed in maintain mode, via the desktop, by drilling down on the appropriate Case Folder icon > Interim Child Information icon > and then selecting the appropriate Interim Child Information hyperlink.

Page Summary

The Interim Child Information page is used to document important information about a child's ongoing service case. The child's name and corresponding case name are pre-filled by the system.



This page consists of three tabs. The Basic tab captures information regarding the child's eligibility and school information. The Legal tab is used to document the child's current Legal status, TPR dates, Review Dates, and Permanency Goal. The Adoption Factors tab is used to document relevant information surrounding a finalized adoption.



1.2.2. Tab – Basic

Eligibility type	Begin Date	End Date	Redetermination Frequency	
Medicaid Eligible	11/01/2007	08/12/2008	90 Days	Delete
Title IVE Eligible/Reimbursable	10/04/2007	00/00/0000		Delete
TANF In Home Services Eligible	05/16/2007	10/03/2007		Delete

School Name: SWIMMING PEN CREEK ELEMEN
School District: [dropdown]

1.2.2.1. Tab Overview

The Basic tab provides information about a child’s eligibility status and school information. The Eligibility group box allows the user to view and update the type of eligibility, begin and end dates associated with the eligibility, and the re-determination frequency. The user will only be able to maintain existing Eligibility records, if applicable. For each existing row, the 'Eligibility Type' and 'Begin Date' fields are required.

If an existing Eligibility record was previously added in error, there will be a Delete hyperlink next to each Eligibility record, within the Eligibility group box. Selecting the 'Delete' hyperlink will prompt the user with a message asking, "Are you sure you want to delete this item?" The choices presented will be: Yes, No, or Cancel. Selecting 'Yes' will delete the



corresponding row. Selecting 'No' will not delete the row. Selecting 'Cancel' will cancel the request and the row will not be deleted.

The School Information group box captures the school name and associated school district that the child is or was attending.

1.2.2.2. Tab Information

Group Box	Child (Header, visible on all three tabs)	
Fields	Child	Child's name; system derived; disabled and not user modifiable
	Case Name	Case name; system derived; disabled and not user modifiable.
Group Box	Eligibility	
Fields	Eligibility Type	Type of eligibility; user selected drop down; required.
	Begin Date	Eligibility begin date; user entered date field; cannot be future dated; required.
	End Date	Eligibility end date; user entered date field; End Date cannot be earlier than Begin Date; not required.
	Redetermination Frequency	Indicates when an eligibility re-determination is due; user selected drop down; not required.
Group Box	School Information	
Fields	School Name	Name of child's current or previous school; not user modifiable; disabled and grayed out.
	School District	School district; not user modifiable; disabled and grayed out.
Options	None	
Links	Delete	The Delete hyperlink appears next to each existing eligibility record. Once selected, an edit message is displayed to confirm the user's selection. Selecting 'Yes' on the edit message will delete the corresponding record.
Buttons	Save	Standard save processing.
	Close	Standard close processing.



1.2.2.3. Background Processing

- Information is retrieved from, and saved to, the CA_MAIN and CA_ELIGIBILITY tables. Selecting the 'Delete' hyperlink will prompt the user with the following message, "Are you sure you want to delete this item?"; Yes, No, Cancel.

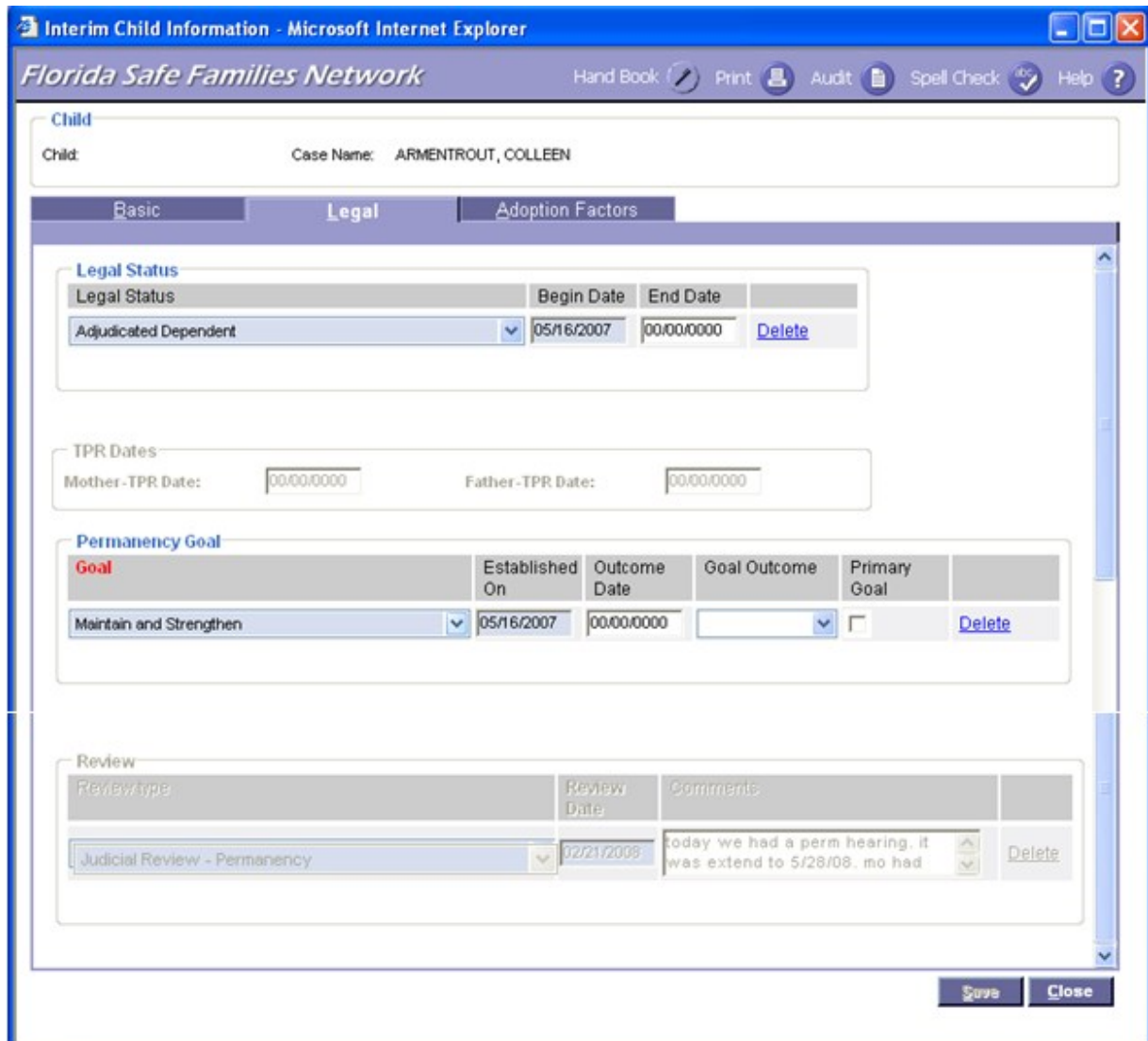
1.2.2.4. Save Processing

- Save Processing is initiated by selecting the 'Save' command button. Save processing is also initiated when selecting the 'Close' button, and then answering 'Yes' when the system asks the user if they would like to 'Save changes before closing the page.'

1.2.2.5. CRUD Matrix

Table Name	Create	Read	Update	Delete
CA_MAIN	X	X	X	
CA_ELIGIBILITY	X	X	X	X

1.2.3. Tab – Legal



Interim Child Information - Microsoft Internet Explorer

Florida Safe Families Network

Hand Book Print Audit Spell Check Help

Child: Case Name: ARMENTROUT, COLLEEN

Basic Legal Adoption Factors

Legal Status

Legal Status	Begin Date	End Date	
Adjudicated Dependent	05/16/2007	00/00/0000	Delete

TPR Dates

Mother-TPR Date: 00/00/0000 Father-TPR Date: 00/00/0000

Permanency Goal

Goal	Established On	Outcome Date	Goal Outcome	Primary Goal	
Maintain and Strengthen	05/16/2007	00/00/0000		<input type="checkbox"/>	Delete

Review

Review type	Review Date	Comments	
Judicial Review - Permanency	02/21/2008	today we had a perm hearing. it was extend to 5/28/08. mo had	Delete

Save Close

1.2.3.1. Tab Overview

The Legal tab provides information about a child's current and/or prior Legal Status, TPR Dates, Reviews, and Permanency Goal. The Legal Status group box allows users to view and update the child's legal statuses with corresponding begin and end dates. For each existing row, the 'Legal Status' and 'Begin Date' fields are required. If an existing Legal Status record was previously added in error, there will be a Delete hyperlink next to each Legal Status record, within the Legal Status group box. Selecting the 'Delete' hyperlink will prompt the



user with a message asking, "Are you sure you want to delete this item?" The choices presented will be: Yes, No, or Cancel. Selecting 'Yes' will delete the corresponding row.

Selecting 'No' will not delete the row. Selecting 'Cancel' will cancel the request and the row will not be deleted.

The TPR Dates group-box allows the user to view the dates when the mother and father's parental rights were terminated, if applicable. These date fields are view-only.

The Permanency Goal group-box allows the user to view and update the permanency goal for the child, the date the goal was established, the outcome of the goal (when applicable), the date the outcome was achieved (when applicable) and designate whether or not it is the primary goal. For each existing row, the 'Goal' and 'Established On' fields are required. If an existing Permanency Goal record was previously added in error, there will be a Delete hyperlink next to each Permanency Goal record, within the Permanency Goal group box.

Selecting the 'Primary Goal' checkbox for one goal will disable the 'Primary Goal' checkbox for all other rows in the group-box. Un-checking the 'Primary Goal' checkbox will enable all 'Primary Goal' checkboxes in the group-box. Only one 'Primary Goal' checkbox may be checked at any time. Selecting the 'Delete' hyperlink will prompt the user with a message asking, "Are you sure you want to delete this item?" The choices presented will be: Yes, No, or Cancel. Selecting 'Yes' will delete the corresponding row. Selecting 'No' will not delete the row. Selecting 'Cancel' will cancel the request and the row will not be deleted.

The Review group-box allows the user to view the review information for the child. For each existing row, the 'Review Type' and 'Review Date' fields are required. All fields within the 'Review' group box are view-only.

1.2.3.2. Tab Information

Group Box	Legal Status	
Fields	Legal Status	Legal status resulting from a legal action taken; user selected drop down; required.
	Begin Date	Date corresponding legal status became effective; user entered date field; cannot be future dated; required.
	End Date	Date corresponding legal status ended; user entered date field; End Date cannot be earlier than Begin Date; cannot be future dated; not required.
Group Box	TPR Dates	



Fields	Mother – TPR Date:	Date mother’s parental rights were terminated; AFCARS Foster Care Element #47; not user modifiable; disabled and grayed out.
	Father – TPR Date:	Date father’s parental rights were terminated; AFCARS Foster Care Element #48; not user modifiable; disabled and grayed out.
Group Box	Permanency Goal	
Fields	Goal	Indicates the permanency goal for the child; AFCARS Foster Care Element # 43; user selected drop down; required.
	Established On	Date the goal was established; user entered date field; cannot be future dated; required.
	Outcome Date	Date the corresponding outcome occurred; user entered date field; Outcome Date cannot be earlier than Established On date; cannot be future dated; not required.
	Goal Outcome	Indicates the perceived outcome of the aforementioned goal; user selected drop down; not required.
	Primary Goal	Indicates if the goal is the Primary Goal; user selected checkbox; not required. When selected, all other Primary Goal checkboxes will be disabled.
Group Box	Review	
Fields	Review Type	Indicates the type of review held for the child; not user modifiable; disabled and grayed out.
	Review Date	Date the review was held; AFCARS Foster Care Element #5; not user modifiable; disabled and grayed out.
	Comments	Comments pertaining to the review; not user modifiable; disabled and grayed out.
Options	None	
Links	Delete (Legal Status):	The Delete hyperlink appears once a legal status



		record has been created. Once selected, an edit message is displayed to confirm the user's selection. Selecting 'Yes' on the edit message will delete the corresponding record.
	Delete (Permanency Goal):	The Delete hyperlink appears once a permanency goal record has been created. Once selected, an edit message is displayed to confirm the user's selection. Selecting 'Yes' on the edit message will delete the corresponding record.
Buttons	Save	Standard save processing.
	Close	Standard close processing.

1.2.3.3. Background Processing

- Information is retrieved from, and saved to, the CA_MAIN, CA_LEGAL STATUS, CAPRMNCY_GOAL and CA_REVIEW tables.
- Selecting the 'Delete' hyperlink will prompt the user with the following message, "Are you sure you want to delete this item?"; Yes, No, Cancel

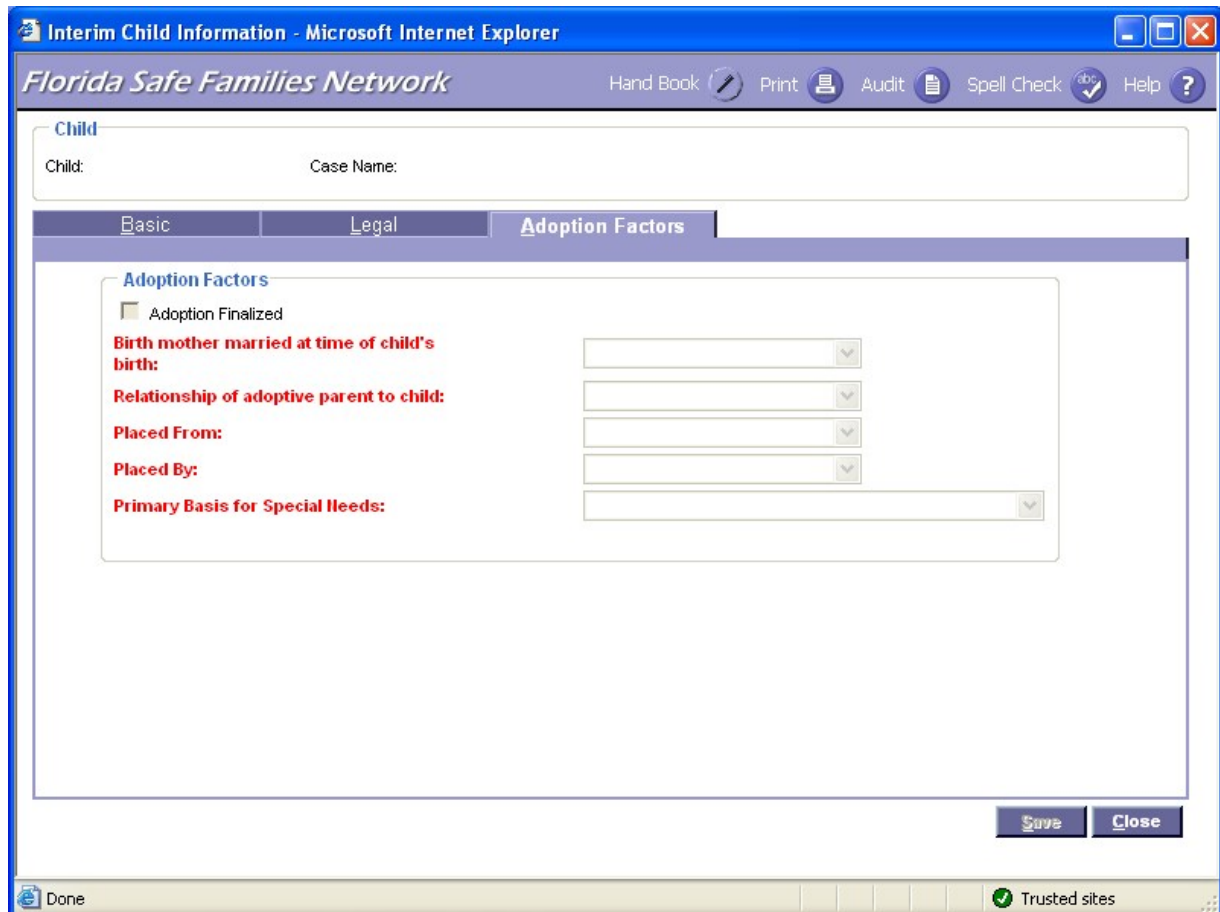
1.2.3.4. Save Processing

- Save processing is initiated by clicking on the Save command button. Save processing is also initiated when selecting the Close button, and then answering 'Yes' when the system asks the user if they would like to 'Save changes before closing the page.'

1.2.3.5. CRUD Matrix

Table Name	Create	Read	Update	Delete
CA_MAIN	X	X	X	
CA_LEGAL_STATUS	X	X	X	X
CA_PRMNCY_GOAL	X	X	X	X
CA_REVIEW	X	X	X	X

1.2.4. Tab – Adoption Factors



The screenshot shows a web browser window titled "Interim Child Information - Microsoft Internet Explorer". The page header includes the "Florida Safe Families Network" logo and navigation links for "Hand Book", "Print", "Audit", "Spell Check", and "Help". Below the header, there is a "Child" section with fields for "Child:" and "Case Name:". The main content area has three tabs: "Basic", "Legal", and "Adoption Factors", with "Adoption Factors" currently selected. The "Adoption Factors" tab contains a group box with the following fields:

- Adoption Finalized
- Birth mother married at time of child's birth:** [Dropdown menu]
- Relationship of adoptive parent to child:** [Dropdown menu]
- Placed From:** [Dropdown menu]
- Placed By:** [Dropdown menu]
- Primary Basis for Special Needs:** [Dropdown menu]

At the bottom right of the form area, there are "Save" and "Close" buttons. The browser's status bar at the bottom shows "Done" and "Trusted sites".

1.2.4.1. Tab Overview

The Adoption Factors tab provides basic, relevant information regarding a child's finalized adoption. The Adoption Factors group box is used to capture if the birth mother was married at the time of the child's birth, relationship of the adoptive parent to the child, where the child was placed from, who placed the child, and the primary basis for special needs. All fields on this tab are view-only.



1.2.4.2. Tab Information

Group Box	Adoption Factors	
Fields	Adoption Finalized	Indicates if the adoption is finalized; not user modifiable; disabled and grayed out.
	Birth mother married at time of child's birth	Indicates if the birth mother was married at the time of the child's birth; AFCARS Adoption Element #18; not user modifiable; disabled and grayed out.
	Relationship of adoptive parent to child	Indicates the relationship of the adoptive parent to the child; AFCARS Adoption Element #s 29-32; not user modifiable; disabled and grayed out.
	Placed From	Indicates where the child was placed from; AFCARS Adoption Element#33; not user modifiable; disabled and grayed out.
	Placed By	Indicates who placed the child; AFCARS Adoption Element # 34; not user modifiable; disabled and grayed out.
	Primary basis for special needs	Indicates the primary basis for special needs; AFCARS Adoption Element #09; not user modifiable; disabled and grayed out.
Options	None	
Links	None	
Buttons	Save	Standard save processing.
	Close	Standard Close processing.

1.2.4.3. Background Processing

- Information is retrieved from the EPISODE table and is retrieved from and saved to the CA_MAIN table.
- With the implantation of Release 2b, regardless of the placement status, etc., this tab will always be view-only.



1.2.4.4. Save Processing

- Save processing is initiated by clicking on the Save command button. Save processing is also initiated when selecting the Close button, and then answering 'Yes' when the system asks the user if they would like to 'Save changes before closing the page.'

1.2.4.5. CRUD Matrix

Table Name	Create	Read	Update	Delete
EPISODE		X		
CA_MAIN	X	X	X	

1.3. Inventories

1.3.1. Table Descriptions

Table Name	Description
CA_MAIN	The CA_MAIN table maintains information captured and displayed in association to the Interim Child Information record.
CA_ELIGIBILITY	The CA_ELIGIBILITY table maintains the information captured and displayed in association to a person's Eligibility history.
CA_LEGAL_STATUS	The CA_LEGAL_STATUS table maintains the information captured and displayed in association to a person's Legal Status history.
CA_PRMNCY_GOAL	The CA_PRMNCY_GOAL table maintains the information captured and displayed in association to a person's Permanency Goal history.
CA_REVIEW	The CA_REVIEW table maintains the information captured and displayed in association to a person's Review history.
EPISODE	The EPISODE table maintains information pertaining to the occurrence of the delivery of one or more Out of Home placements.





1.3.2. Reference Data

1.3.2.1. Drop Downs

FSFN Page: Interim Child Information
Tab Name: Basic
Field Name: Eligibility Type
Table Name: CODE_DESC_LRG
Group ID: ELIGTYPE

FSFN Page: Interim Child Information
Tab Name: Basic
Field Name: Redetermination Frequency
Table Name: CODE_DESC
Group ID: REDTFREQ

FSFN Page: Interim Child Information
Tab Name: Basic
Field Name: School District
Table Name: CODE_DESC
Group ID: REGION

FSFN Page: Interim Child Information
Tab Name: Legal
Field Name: Legal Status
Table Name: CODE_DESC_LRG
Group ID: LEGLSTAT

FSFN Page: Interim Child Information
Tab Name: Legal
Field Name: Goal
Table Name: CODE_DESC_LRG



Group ID: PRMN CYGL

FSFN Page: Interim Child Information

Tab Name: Legal

Field Name: Goal Outcome

Table Name: CODE_DESC

Group ID: PRMGLOUT

FSFN Page: Interim Child Information

Tab Name: Legal

Field Name: Review Type

Table Name: CODE_DESC

Group ID: REVWTYPE

FSFN Page: Interim Child Information

Tab Name: Adoption Factors

Field Name: Birth mother married at time of child's birth

Table Name: CODE_DESC

Group ID: BRTMOMST

FSFN Page: Interim Child Information

Tab Name: Adoption Factors

Field Name: Relationship of adoptive parent to child

Table Name: CODE_DESC

Group ID: ADPARREL

FSFN Page: Interim Child Information

Tab Name: Adoption Factors

Field Name: Placed From

Table Name: CODE_DESC

Group ID: PLCDFROM



FSFN Page: Interim Child Information
Tab Name: Adoption Factors
Field Name: Placed By
Table Name: CODE_DESC
Group ID: PLACEDBY

FSFN Page: Interim Child Information
Tab Name: Adoption Factors
Field Name: Primary basis for special needs
Table Name: CODE_DESC
Group ID: PRISPLND

1.3.3. Automated Messages

- None

1.3.4. Checklists

- None

1.3.5. Ticklers

- None

1.3.6. Notifications

- None

1.3.7. Text Templates

- None

1.3.8. Reports

- None

1.3.9. Triggers

- None



1.3.10. Batch Programs

- None

1.4. Requirements Covered in this Paper

- IA-CASE-003
- IA-CASE-009
- IA-CASE-010
- IA-CASE-011
- IA-CASE-012
- IA-CASE-015
- IA-CASE-022
- IA-PERSON-002
- IA-PERSON-003